

NABURN PARISH COUNCIL
Reading Room, Naburn

Summons

Dear Sir / Madam,

You are respectfully summoned to attend the next meeting of Naburn Parish Council on **Monday 6th July at 7.30pm** to be held via videoconference using Zoom, Meeting ID 325 377 3705, Password 396838.

Recording meetings

You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

Yours sincerely

Councillor L Gunson
Chairman

To: Councillors P Ashworth, K Atkinson, A Bean, J Britton, Mrs A Clark, Ms S Gray, L Gunson, A Holmes, J Jefferson, J Lewis, V Phillips.

AGENDA

Welcome to our two new Councillors, Andy Holmes and John Britton.

1. Apologies. To receive apologies for absence from members and to consider the reasons for absence.

2. Identify confidential items. To identify any items for discussion which may require the exclusion of the press and public in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Confidential matters are normally only :- (1) personal information about Councillors or employees, (2) contracts and tenders, (3) legal proceedings and (4) the early stages of any dispute.

3. Interests. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting.

4. Minutes. To consider the minutes of the Parish Council meeting of 15th June, 2020 for approval.

5. Finance.

5.12 To consider the following as a true and accurate record of Naburn Parish Council's current financial position.

Finances

	Balance Brought Forward		£12,707.64
27.04.20	1 st Precept payment	£2,405.50	
01.04.20	YLCA Annual Subscription		£208.00
01.04.20	Cllr Gunson Expenses (light bulbs, light etc)		£ 33.80*
17.04.20	OPUS Energy D.D. Electricity to R.R.		£ 16.85
18.04.20	Business Stream – Water supply to R.R.		£ 22.60
18.04.20	Community Heartbeat (new adult pads)		£ 54.00
17.05.20	OPUS Energy D.D. Electricity to R.R.		£ 11.81
15.05.20	YLCA Cllr Phillips attended Risk Assessment Webinar 11.05.20		£ 15.00
01.06.20	Clerks Expenses: Ink Cartridges, Metal Filing Box		£ 99.66
01.06.20	Vision ICT – Annual Hosting charge for Chairman's e mail		£ 21.60
17.06.20	OPUS Energy D.D. Electricity to R.R.		£ 11.10
24.06.20	Town Parish Audit – Internal Audit		£ 75.00*
			£ 14,543.72

Bank Statement as at 19th June 2020 = £ 14,662.52

(*indicates cheques not presented to the bank; note unrepresented cheque dated 21.01.20 (annual subscription to York Bus Forum for £10.00)).

5.13 To consider the approval of the Accounting Statements 2019/2020, the Annual Governance Statement 2019/2020 and the Certificate of Exemption – AGAR 2019/2020.

6. Planning.

6.1 To consider the planning application **20/01047/FUL** – Millbridge Camping and Caravan Park. Change of use of land to extend from 20 to 38 pitches.

6.2 To consider the change in classification of Ferry Lane (from Front Street to the river's edge), more commonly known as the slipway, from Restricted Byway to Bridleway.

7. Flooding.

8. Highways.

9. Community areas and buildings

10. Communication

11. Miscellaneous.

11.6 To consider the adoption of the revised Code of Conduct and Planning Process.

11.7 To consider who will replace Cllr. Lamb in carrying out regular play area inspections and emptying the bins around the play area

11.8 To consider the programme of Parish Council meetings for the financial year 2020/21.

12. Outstanding action items

13. For Information items

13.2 The Annual Internal Audit was successfully completed on 23rd June 2020 by Naomi Goddard. Recommendations from the auditor for next year's accounts have been sent to the Finance committee.

13.3 Planning application **19/01845/FUL** Lilac Cottage, Front Street – garage to side – APPROVED.

13.4 Planning application **20/00418/FUL** Enthorpe, Main Street – External staircase and dormer to front of outbuilding.
APPROVED

14. Public participation

15. Confidential items

16. Items for consideration at the next meeting

16.2 To consider any lessons learned during the February 2020 floods.

17. Closure of meeting and date of next meeting.